

NATIONAL UNIVERSITIES COMMISSION

SECRETARIAT

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NUC/ES/412/VOL.14/383

05 December 2024

Prof. Akobundu Amadi

Faculty of Sciences,
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ACCREDITATION OF ACADEMIC PROGRAMMES IN NIGERIAN UNIVERSITIES: NOMINATION TO SERVE AS CHAIRMAN OF THE AD-HOC ACCREDITATION PANEL

I am pleased to inform you that the Executive Secretary has approved your nomination to serve as Chairman of the ad-hoc Accreditation Panel to evaluate Sciences programme at the University of Nigeria, Nsukka, Nnamdi Azikiwe University, Awka, and Chukwuemeka Odumegwu Ojukwu University, Uli scheduled to take place from 10 December – 18 December, 2024. You are required to arrive the University of Nigeria, Nsukka on 10 December, 2024 to commence the accreditation exercise.

The Commission will reimburse your transport expenses by the most direct route as follows:

- ₦80.00 per kilometer if you travel by road, or
- Air fares if valid tickets and boarding pass stubs are presented (economy class only);
- Airport taxi fares to commute from the airport into the city and vice versa if valid receipts are presented;
- ₦80.00 per kilometer to commute from city where airport is located to final destination.

In addition, a Duty Tour Allowance of ₦37,500.00 per night as well as a token honorarium of ₦220,000.00 will be paid for the accreditation exercise. Please present a valid means of identification, for instance, an Institutional ID card, the National ID card, Driver's License or Passport to the NUC representative who will make a photocopy.

As a result of the migration of NUC funds and accounts to the Government Integrated Financial Management Information System (GIFMIS), payments for accreditation exercises will now be made upon conclusion of the exercise. Panel members are kindly requested to fund their trips to and from the institution to be visited and any expenses associated with such trips. Upon completion of claim forms, payment will be made into the respective bank accounts of panel members directly by the Commission.

All Panel members are also required to provide their Tax Identification Numbers (TIN) to facilitate payment for the exercise. Any Panel member without the TIN is advised to urgently register with the Federal Inland Revenue Services (FIRS) and obtain it as it may be impossible to get paid for the exercise without the TIN because of new Government policy.

For the avoidance of doubt and in order to ensure absolute transparency, the Accreditation Panels are to note the following as they are critical to the success of the exercise: